HENDERSON HALL VOLUNTEER MANAGEMENT PROGRAM

Volunteer Request Form



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Privacy Act Statement

AUTHORITY: 10 U.S.C. 1588, Authority to accept certain voluntary services; 5 U.S.C. 3111, Acceptance of volunteer service; and DoDI 1100.21, Voluntary Services in the Department of Defense.

PRINCIPLE PURPOSE: To acknowledge and document Volunteer Request Agreement before a statutory individual is allowed to provide volunteer services. ROUTINE USES There are no specific routine uses anticipated for this information; however, it may be subject to a number of proper and necessary routine uses that are identified in each of the following systems of records notices (SORN): (1) A0608b DFSC, Personal Affairs: Army Community Service Assistance Files; (2) NM01754-2, DON Family Support Program Volunteers; and (3) F036 AFDPC, Family Services Volunteer and Request Record. DISCLOSURE: Voluntary; however, lack of a signed Volunteer Request Agreement will limit support.

ADDRESS:	
CITY, STATE, & ZIP CODE:	
POINT OF CONTACT (POC) FOR VOLUNTEERS:	
POC PHONE NUMBER: POC E-MAIL ADDRESS:	
IS THE ORGANIZATION AN ESTABLISHED 501(C)(3) NONPROFIT ORGANIZAT	TION? YES□ NO□
IS THIS A LONG TERM REQUEST? YES ☐ NO ☐	
NAME OF EVENT:	
PLEASE LIST EVENT DATE(S):	
PLEASE LIST MINIMUM AGE TO VOLUNTEER FOR THE EVENT:	
VOLUNTEER JOB TYPE	ASSOCIATED DUTIES

SETS, VERIFYING CREDENTIALS, TRAININGS, AND LINES OF SUPERVISION (PER DODI 1100.21) ARE HANDLED BY THE REQUESTING ORGANIZATION (ACCEPTING OFFICIAL).

SIGNATURE: _ DATE: _