



# Roles & Responsibilities

## What the Installation EFMP Office does:

- ◆ Case Management through your Family Case Worker
- ◆ Family Support Groups
- ◆ Special Needs Forums
- ◆ Local Resources, Activities, and MCCS Programs
- ◆ Support during PCS Moves and Deployments
- ◆ Assistance in obtaining EFMP enrollment documents
- ◆ Family training by subject matter experts
- ◆ Representation at Child and Youth Programs' Inclusion Action Team meetings
- ◆ Attendance at local meetings to support efforts for provision of educational services

## EFMP Installation Office does not:

- ◆ Validate PCS assignments for the availability of care at the gaining installation
- ◆ Determine Level of Need for EFMP Respite Reimbursement

## What HQMC EFMP does:

- ◆ Reviews initial and updated EFMP enrollments
- ◆ Determines Level of Need for EFMP Respite Reimbursement Program
- ◆ Reviews for architectural/environmental housing considerations
- ◆ Reviews for Priority Housing consideration
- ◆ Reviews PCS Assignments to ensure the availability and accessibility of required medical and educational care

## HQMC EFMP does not:

- ◆ Offer case management support
- ◆ Direct or Select Assignments. All orders, including requests for Humanitarian Assignment, Tour Curtailment, and Early Return of Dependents are a function of Manpower (MMEA/MMOA).

### **HENDERSON HALL OFFICE**

PHONE 703.693.7195

EMAIL [efmphh@usmc-mccs.org](mailto:efmphh@usmc-mccs.org)

WEBSITE <http://www.mccshh.com/efmp.html>

### **HQMC EFMP**

PHONE 703.784.0298

FAX 703.432.9269

EMAIL [hqmc.efmp@usmc.mil](mailto:hqmc.efmp@usmc.mil)

